

REQUEST FOR EXPRESSIONS OF INTEREST

AFRICAN DEVELOPMENT BANK GROUP

Headquarters

Transition States Coordination Office (RDTS)

E-mail: j.berndt@afdb.org and a.l.sanogo@afdb.org

Expressions of interest are being requested for a Junior Consultant Position

Brief description of the Assignment: The main responsibility of the **Fragility, Private Sector, Partnerships and Resource Mobilization (Junior Consultant)** is to support analytical products and operational inputs, including via fragility and resilience lens application, in non-sovereign operations, public-private partnerships, roll-out of innovative financial products and entrepreneurship interventions in transition states/fragile settings. The Junior Consultant will also support ongoing and help expand strategic partnerships with the private sector, investors (incl. impact investors), foundations and Humanitarian-Development-Peace Nexus partners. This with a specific emphasis on forging stronger complementarities and synergies (resource mobilization & co-financing), including but not limited to the Transition Support Facility (TSF), in fragile contexts. The Junior Consultant will support RDTS in planning, organising, and coordinating its activities articulated around three areas: (1) Fragility & Resilience lens application in private sector development and entrepreneurship interventions, incl. support to analytical and knowledge products linked to existing and expanding private sector/entrepreneurship partnerships; (2) Partnerships in support of the operationalization of the 2022-2026 Strategy for Addressing Fragility and Building Resilience in Africa with a specific focus on private sector, investors, foundations, HDP nexus partners for co-financing and resource mobilization and (3) any other logistical, organizational and substantive support to the implementation of the work program of the Transition States Coordination Office (RDTS).

Department issuing the request: Transition States Coordination Office (RDTS)

Place of assignment: **Home-Based, preferably somewhere on the African continent with proximity to bank premises (Abidjan, Nairobi...)**

Duration of the assignment: **6 months**

Tentative Date of commencement: **19 February 2024**

Deadline for applications: **16 February 2024, 5pm GMT**

Applications to be submitted to: j.berndt@afdb.org and a.l.sanogo@afdb.org

Any questions and requests for clarifications may be sent to: j.berndt@afdb.org

How to Apply

Interested candidates are invited to send their updated Curriculum Vitae (based on the template in Annex I) and letter of interest in a single PDF file (in English or in French) to j.berndt@afdb.org and a.l.sanogo@afdb.org with the following email format.

File name: “[last name], [first name]” (e.g. Peterson, Anna)

Subject line: “RDTS Junior Consultant – Fragility, Private Sector, Partnerships and Resource Mobilization”

Candidates are encouraged to include references to proven fragility and partnership work-streams led, co-led or supported, specifically with regards to private sector and investors, development projects/programs in fragile settings developed, facilitated or supported in previous working experience.

TERMS OF REFERENCE

FRAGILITY, PRIVATE SECTOR, PARTNERSHIPS AND RESOURCE MOBILIZATION (JUNIOR CONSULTANT)

1. BACKGROUND

Established in 1964, the African Development Bank is the premier pan-African development institution with eighty-one member states, including fifty-four in Africa (Regional Member Countries). The Bank's development agenda is based on providing catalytic financial and technical support for transformative projects, programs and other investments aimed at significantly reducing poverty through inclusive and sustainable economic growth.

Over the past decade, Africa has seen enormous growth and transformation that has expanded opportunities and improved living conditions for millions of people. More than two-thirds of African countries have strengthened their quality of governance, improved basic services, and expanded economic opportunities. Yet, there are significant risks that this momentum could be undermined by important pressures—continuing patterns of exclusion and poverty, insecurity, unemployment, irregular migration, forced displacement, rapid urbanization, climate change and poor management of natural resources—that threaten to overwhelm existing institutional capacities for managing political, economic, social and environmental challenges. These pressures are making every single African country more vulnerable, and, if unaddressed, often can also have negative regional spillovers. Today, 85% of Africa's 1.4 billion population lives in a country experiencing conflict or bordering a country that is conflict-affected. Over 39 million Africans are forcibly displaced on the African continent due to fragility, conflict and climate change, more than double the number from a few years back.

The Transition States Coordination Office (RDTS) is responsible for overseeing the bank-wide implementation of the African Development Bank Group's 2022-2026 Strategy for Addressing Fragility and Building Resilience in Africa¹. It leads the Bank Group's work on Fragility—at strategic, analytical, policy dialogue, capacity development and operational levels—, including activities of all fragility and resilience experts posted in the various Regional Hubs and Country Offices. This includes strategic, humanitarian-development-peace (HDP) nexus partnerships for complementarities and synergies, such as with the African Union, Regional Economic Communities and Organizations, the United Nations system, bilateral development partners, academia/think tanks, private sector, foundations and civil society organizations. This includes, but is not limited to, operations financed/co-financed by the Transition Support Facility (TSF), a flexible, catalytic financing vehicle for conflict sensitive, transformative projects/programs in transition states/fragile settings. With regards to the Strategy's 3rd priority on 'catalysing private investments' to bolster resilience in fragile settings, RDTS is working very closely with internal VP complexes, sector and regional units (One Bank approach) to unlock and advance investments at scale in countries and communities affected by fragility, conflict, violence and climate change.

2. DUTIES AND RESPONSIBILITIES

Under the general supervision of RDTS Director, the main responsibility of the *Fragility, Private Sector, Partnerships and Resource Mobilization (Junior Consultant)* is to support analytical products (briefs, notes, reports, assessments etc.) and operational inputs through a fragility and resilience lens application in non-sovereign operations, public-private partnerships, during roll-out of innovative financial products and entrepreneurship interventions. The Junior Consultant will also support the ongoing and help expand strategic partnerships with the private sector (MNEs, MSMEs, financial institutions, private sector associations, chambers of commerce and ecosystem etc.), investors (incl. impact investors), networks (such as the World Economic Forum's

¹ See here: <https://www.afdb.org/en/topics-and-sectors/topics/fragility-resilience>

Humanitarian & Resilience Investing Initiative etc.), foundations and other Humanitarian-Development-Peace Nexus partners. This with a specific emphasis on forging stronger complementarities and synergies (resource mobilization & co-financing) with the Transition Support Facility (TSF) and/or in fragile settings. The role also includes organizational and logistical assistance to the implementation of the Bank Group's Fragility and Resilience agenda.

The Junior Consultant will support RDTS in planning, organising, and coordinating its activities articulated around three areas: (1) Fragility & Resilience lens application in private sector development and entrepreneurship interventions, incl. support to analytical and knowledge products linked to existing and expanding private sector/entrepreneurship partnerships; (2) Partnerships in support of the operationalization of the 2022-2026 Strategy for Addressing Fragility and Building Resilience in Africa with a specific focus on private sector, investors, foundations, HDP nexus partners for co-financing and resource mobilization and (3) any other logistical, organizational and substantive support to the implementation of the work program of the Transition States Coordination Office (RDTS).

Work-Streams in support of 2022-2026 Fragility & Resilience Strategy:

- Under guidance of RDTS Lead Coordinators and in close coordination with Regional and National fragility and resilience experts, conduct desk research and provide analytical inputs through application of the fragility and resilience lens in TSF-funded operations and other bank transactions in fragile settings, with a specific focus on private sector/entrepreneurship interventions
- Provide technical inputs feeding into the drafting, review, and clearance processes of non-sovereign operations, PPPs and innovative financial products as part of RDTS fragility and resilience lens application
- Support the development and implementation of action-driven, joint activities with humanitarian, development, and peacebuilding actors, as well as private sector operators and civil society organizations in fragile and conflict-affected situations. This also includes M&E and updates/maintaining respective Teams sites/entries as required
- Support Partnership Engagement Strategy and Implementation 2024, including via advancing operational collaboration with Bilateral development partners and Foundations and others for TSF project co-financing and resource mobilization
- Support Internal/external coordination plan and work with colleagues (RDTS, sector and regional) on RDTS related partnerships, especially with a focus on private sector engagement and entrepreneurship in fragile settings
- Support the implementation of ongoing, private sector related partnerships such as WEF HRI, Peace Finance Work, Peace Impact Assessments among others.
- Contribute to Digital Sustainable Finance work-streams with CGAP and Global Center for Sustainable Digital Finance
- Engage in concrete collaboration with the Innovation and Entrepreneurship Lab Coordination, including on White Paper Series
- Develop Resource Mobilization Guidance Notes and Briefs of key strategic partners, including impact investors

- Provide research reviews and technical inputs in support of RDTS and/or Bank's participation in regional and international advocacy forums and resource mobilization platforms.
- Provide assistance, substantive and logistics support for the organization of RDTS work-program deliverables, including outreach to and engagement with internal and external partners as follow-up to the 2023 Africa Resilience Forum.
- Support the preparation of TSF-related advocacy and communication materials supporting portfolio management, pipeline development, partnerships, co-financing, and resource mobilization efforts.

Carry out any other duties linked to RDTS work-program delivery at the request of the Task Manager and/or RDTS Management.

All contractual assignments must be performed via the AfDB domain for confidentiality and security purposes, exclusively using the AfDB email address created at the commencement of the contract.

3. REQUIRED QUALIFICATIONS

- Master's degree in International Relations/Affairs, International Development, Development Economics, MBA or related development fields;
- Under 32 years old and a minimum of 2 (two) years of proven experience and less than 5 (five) years of work experience in private sector, development finance and partnerships for investments in fragile contexts with solid analytical qualifications, coordination capacities and organisational skills;
- Good understanding of development economics and specificities of Regional Member Countries (RMCs) and their respective regional contexts combined with proven exposure to the Bank Group's corporate functions and existing strategies, operations, processes and instruments would be strong assets;
- Working experience with international/development organizations and knowledge of the African Development Bank Group's strategic and operational approach to addressing fragility and building resilience in Africa is an added advantage;
- Experience in identifying complex drivers and root causes of fragility as well as subsequent proposals made for resilience pathways/Theories of Change as part of fragility lens application in MDB/DFI operations.
- Ability to critically analyse and compile information from different sources. Experience in using data-driven approaches to analyse, assess and make recommendations on policies, strategies and operations as part of fragility and resilience lens application and for resource mobilization at country and/or regional levels;
- Ability to handle stress due to multiple, simultaneous and shifting demands. Demonstrated record of operational effectiveness, capacity to deliver output in a timely manner, client orientation, problem solving, communication and teamwork;
- Ability to communicate and write effectively in at least one of the two working languages of the Bank Group (English and French) and capacity to handle discussions with diplomacy and tact;
- Competence in the use of standard Microsoft Office Suite applications (Word, Excel, Access, Power Point and Teams).

4. ACCOUNTABILITIES

The Junior Consultant will work under the overall guidance by RDTS management, with direct supervision by a dedicated RDTS Task Manager, and will report to and support the key RDTS staff with regards to the specific tasks undertaken.

5. DURATION AND LOCATION

The consultant is expected to begin his/her assignment preferably on **19 February 2024**, for a duration of six (6) months, with potential extension possible based on RDTS management guidance at the time, based on continued need by RDTS, the junior consultant's performance and budget availability.

This is a home-based assignment, with a preference of Physical presence on the African continent, ideally with proximity to premises of the Bank (e.g., Abidjan, Nairobi etc.). If the consultant needs to travel to take up this assignment, all travel arrangements and payments shall be in accordance with the Bank's Travel Policy.

6. REMUNERATION

6.1 Contract Amount: The Bank shall pay the Consultant a competitive fee based on the level of experience and consistent with its remuneration policy.

6.2 Method of Payment: The payment of the Contract amount shall be made upon satisfactory completion of the outputs described in this Terms of Reference.

Please attach an updated Curriculum Vitae based on the template in Annex I and the letter of interest/application letter together in one pdf file.

Annex I: Curriculum Vitae Template

Title of the Assignment:

Department:

Surname:

Birth Date:

Address:

Telephone:

First Name:

Nationality:

Country:

E-mail:

Are any of your family members (spouse/partner, father/mother, Brother/sister, Son/daughter, etc.° employed in the African Development Bank?			Yes <input type="checkbox"/> No <input type="checkbox"/>
			If « Yes », the following data must be provided
Name	Relationship	Organisation Unit	Place of Assignment

Language Level	Read	Written	Spoken
English	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
French	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent
Other (specify)	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent	<input type="checkbox"/> Fair <input type="checkbox"/> Good <input type="checkbox"/> Excellent

Key Qualifications:

Please provide (i) a summary of your experience and training highlighting the most relevant for the proposed assignment, and (ii) the responsibilities which you exercised. Utilise one half-page maximum.

Education (University Level and above only):

Name of University - City - Country	Period		Diploma Obtained	Main Topic / Major
	From	To		

Professional Training:

Name of Training Institution- City - Country	Type of Training	Period		Certificates or Diploma Obtained
		From	From	

Employment Record:

Begin with your most recent employment. For each job since your Master Degree achievement, please indicate:

- Name of the Employer
- Type of Activity/Business of the Employer
- Title / Function
- Place of Employment
- Brief Description (three lines maximum) of main accomplishments and responsibilities

Reference:

Please indicate the name and address of three persons with no family relationship with yourself, familiar with your character and titles.

I hereby certify that the responses which I provided above are all, to the best of my knowledge, true, complete and accurate. I acknowledge that an inaccurate statement or essential omission in a personal declaration or another document required by the African Development Bank might result in the rejection of my application, termination of my Contract or any other administrative sanction by the Bank. The African Development Bank may verify any statements which I made in this application.

Date: _____

Signature: